

INTERVIEW TECHNIQUES Seminar – INT

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| Language: | English |
| Duration: | 3.5 hours |
| Attendance: | Minimum 4 |
| Assessment: | Not Applicable |
| Certification: | Yes (Attendance Certificate) |
| Price: | € 98 per person |

| LOCATION & DATES |
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| On Request – training@bizav.eu |
| or |
| ONLINE - using Live Synchronous Videoconferencing (LSV) |

| Course Entry Requirements: | COURSE REGISTRATION |
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| <ul style="list-style-type: none"> • English Language Proficiency. • Basic Computer Literacy and Skills. | https://bizav.eu/training-course-registration/ |

| Course Description |
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| <p>During the seminar candidates will be given comprehensive knowledge and guidance on:</p> <ul style="list-style-type: none"> – How to prepare for an interview; – How to handle oneself in an interview; and – How to manage common interview questions. <p>Seminar participants will also have the opportunity of a ‘question and answer’ session with a human resources expert.</p> |

| Target Group |
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| <p>This seminar is applicable to anyone who wants to develop his/her skills in interviewing techniques. It is ideal for candidates who want to improve their chances in getting short-listed and selected for a job.</p> |

| Course Outline [Modular] |
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| <p>This course will feature the following elements:</p> <ol style="list-style-type: none"> 1) Pre-Interview Research & Preparation 2) Interview Techniques 3) Interview Conduct and Major Pitfalls. 4) Handling Common Interview Questions 5) Role Play: Interview Practice 6) Question and Answer Session |